MAULDEN PARISH COUNCIL
Grants & Donations Policy

Updated and Adopted: May 18, 2026
Next Review Date: Annually

1 PURPOSE

1a: To outline the policy to be adopted and applied by Maulden Parish Council (MPC) when considering applications for grants and/or charitable donations.
1b: MPC recognise the vital role played by voluntary, community and not-for-profit organisations in enhancing the social, environmental and economic wellbeing of the parish.
1c: Under Section 137 of the Local Government Act 1972, MPC have discretionary powers to award grants, and to give donations to local groups or organisations that deliver clear and measurable benefits to the residents of Maulden.
1d: A grant is a discretionary award made by MPC for a specific purpose and must solely be used for the purpose approved.

2 CONSIDERATIONS

2a: MPC will consider applications from voluntary groups and charitable organisations. Applications will be dealt with by the Full Council. MPC's decision in relation to all applications is final and there is no right of appeal.
2b: Grants are meant for specific projects, capital purchases, or improving local amenities and services. They will not be granted for routine maintenance or operating costs.

3 POLICY

3a: Grants and/or donations can only be for charitable, benevolent, social, cultural, or recreational purposes. To qualify for an award the applicant must be able to demonstrate that any funding from MPC will benefit the Parish, or residents of the Parish.
3b: Grants and/or donations will not be awarded retrospectively, or to individuals or political organisations.
3c: Grants will not be awarded if the applicant's accounts demonstrate that they already have, or are able to generate their own funds or have outstanding financial liabilities. MPC will not fund activities that they consider to be the responsibility of a Statutory Authority.
3d: The amount awarded will be limited to a maximum of £500 in normal circumstances, but can be increased with the approval of MPC in exceptional circumstances.
3e: Payments will be made by bank transfer or cheque to the organisation's bank account, and cannot be made to an individual's personal bank account.
3f: The award must be used for the purpose for which the application was made and within 12 months of the grant being approved, or the monies will need to be returned to MPC. Written confirmation, including copy receipts, of the monies being used for the purpose for which the application was made, will be required within 12 months of the grant being approved.
3g: All applications must be made using the MPC-approved application form available from the Clerk, and submitted to the Clerk, with full supporting documentation. Applications made without a complete set of supporting documentation will not be considered.
3h: Each organisation can only submit one application per financial year for consideration. When MPC's budgeted funds for grants/donations for that year have been used, no further applications will be considered until the following financial year. All grants/donations awarded are funded directly from the Parish Precept.

4. DECISIONS

4a: Applications will usually be considered by MPC at the next MPC meeting following receipt of all the information required, and a decision forwarded to the applicant at the earliest opportunity.
4b: Successful applicants must acknowledge MPC's support in promotional materials.

NOTE – Application forms are available from:
Tracey Bearton,
Clerk, Maulden Parish Council
07950 960532
clerk@maulden-pc.gov.uk